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**National Capital Consortium**  
UNIFORMED SERVICES UNIVERSITY  
OF THE HEALTH SCIENCES  
F. EDWARD HÉBERT SCHOOL OF MEDICINE  
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BETHESDA, MARYLAND 20814-4799

## **GRADUATE MEDICAL EDUCATION COMMITTEE MEETING**

**06 December 2006, 1500 Hours**  
**Board of Regent Room, D3001, USUHS**

### **OPEN SESSION MINUTES**

The National Capital Consortium Graduate Medical Education Committee met Wednesday, December 06, 2006, 1505 hours. A quorum was present.

#### **OLD BUSINESS:**

**Approval of Minutes:** The minutes from the November 1, 2006, NCC GMEC meeting, were approved as written.

**IV.B.10.e Program Director Searches:** The Administrative Director (AD) informed the GMEC of the following ongoing NCC Program Director searches: **NCC Radiation Oncology Residency Program** (Initiated 04 December 06) pending Search Committee nominee; **NCC Cardiovascular Fellowship Program** (Initiated 16 October) pending Board of Director approval of proposed nominee slate; **NCC WRAMC Clinical Neurophysiology Fellowship Program** (Initiated 10 October 06) packet forwarded to the Search Committee members on 30 November 2006, awaiting Recommendation; **NCC Psychiatry Residency Program** (Initiated 17 August 06) packet forwarded to the Search Committee members on 30 October 2006, awaiting Search Committee recommendation; **NCC IM Critical Care Medicine Fellowship Program** (Initiated 10 April 06) packet forwarded to the Search Committee members on 26 June 06, awaiting the Search Committee recommendation

**Selection for Program Directors:** CDR Patricia McKay, MC, USN, NCC Orthopedic Surgery Residency Program, effective 01 July 2007

**Selection of Associate Program Directors:** None

The Committee voted without objection to approve the selections. Congratulations to all!

**Certificates of Appreciation:** None

#### **NEW BUSINESS:**

**IV.B.1 Resident Representative Issues:** No issues were raised.

**Committee Responsibilities:**

#### IV.B.11

**Report of the Internal Review Subcommittee:** Dr. Gunderson reported on behalf of the Subcommittee. (Attachment1).

**Tracking Sheets:** A copy of the tracking sheet is appended to the original copy of these minutes.

**a. Internal Reviews: Internal Medicine NMMC**

- i. The Review was performed 2 October 2006. The Committee was properly formed and the Internal Review was performed according to the NCC protocol.
- ii. There were several impressive strengths cited.
  1. 97% board pass rate
  2. Positive view of the faculty by the trainees.
  3. 100% compliance with work rules
  4. 360 evaluations and other innovations relating to the competencies
- iii. There were, however, a number of concerns.
  1. ACGME must be notified of changes in leadership.
  2. ACGME language should be used for the summative evaluation.
  3. Feedback on resident evaluations could be improved.
  4. Residents thought there should be more M&M conferences
  5. The Program should find a way to review goals and objectives before clinical rotations, especially for rotations outside the Department of Medicine (ENT was an example of poor education)
  6. Call rooms do not have adequate maid service and are in disrepair.
  7. Residents report that they need more HIV experience.
- iv. The Subcommittee considered many of these as worthwhile suggestions. However, they recommend that the Program Director be required to respond only to items 2, 3, 5 and 6 above.

**b. Pulmonary/Critical Care**

- i. The Review was performed 2 October 2006. The Committee was properly formed and the Internal Review was performed according to the NCC protocol.
- ii. Several strengths of the program were listed.
  1. 94% board pass rate for Pulmonary and 100% for Critical Care.
  2. Diversity of the patient population
  3. Research by residents and staff
  4. Other than administrative support, issued from previous site visits and Internal Reviews have been adequately addressed.
- iii. A number of concerns and suggestions were brought forward.
  1. No educational program on physician impairment
  2. No representation on house staff council
  3. Inadequate administrative support.
  4. The fellows are not aware there is a formal written review of the program.
  5. Fellows are concerned that the decrease in staff may lead to reduced teaching.
  6. Although the ACGME competencies have been more than adequately addressed, they have not been integrated into the goals and objectives.

A response to items 1-6 is requested by 26 March, 2007

**c. Nephrology**

- i. The Review was performed 29 September 2006. The Committee was properly formed and the Internal Review was performed according to the NCC protocol.
- ii. Program Strengths
  1. Graduates are performing well at their first duty stations and the two recent graduates who have taken their board examinations have both passed.
  2. Didactic schedules, evaluation systems, and guidance are excellent and well documents.
  3. Problems from the prior ACGME site visit and the prior Internal Review have been



corrected.

iii. Program concerns

1. Participation in education programs on substance abuse clinical ethics and end-of-life care, and can be better documented.
2. Administrative staffing should be improved.
3. Documentation of annual meetings to review program effectiveness needs improvement.
4. The Key Clinical Faculty must be identified and documented
5. Residents think the staff could be more available and more exposure to patients undergoing dialysis would be helpful.

A response is requested by 26 March 2007 for items 1-5.

**Follow-Up on Prior Reviews:** None submitted.

**IV.B.8**

**ACGME Correspondence:**

- a. Neurology was notified of their site visit 8 March 2007
- b. Dermatology was approved for a temporary increase in the number of residents in the program allowing the appointment of 6 trainees for next year.
- c. General Surgery (WRAMC) was notified of a forthcoming site visit on 27 March 2007
- d. OB/GYN was notified of a forthcoming site visit on 28 March 2007.

**IV.B.11**

**Other Matters:** Revisions in the outline for the Executive Summary of the Internal Reviews in order to bring it in line with ACGME standards was approved by the GMEC.

The next Subcommittee meeting is scheduled to be held as a Virtual Meeting at the end of December 2006.

The GME unanimously voted to accept the report of the Subcommittee's report.

**IV.B.10.f**

**Progress Report on Duty Hours Compliance, CAPT Philip Perdue and CDR Elizabeth McGuigan:** CAPT Perdue presented his proposed response to the inquiry from the Surgrey RRC on work hour violations. Due to program monitoring revealing noncompliance with ACGME Common Duty Hours requirements on selected rotations over the last academic year, the NNMC Bethesda General Surgery Residency Program instituted a number of changes in the resident schedule for this academic year beginning on 1 August 2006. CDR McGuigan, MC, USN, Director of Medical Education, NNMC, presented as requested an independent review she conducted on duty hour compliance. A copy of her findings is attached to these minutes.. The GMEC approved the progress report as written and a copy is attached to the original minutes.

**IV.B.10.a**

**WRAIR General Preventive Medicine Program Sponsorship:** The AD informed the GMEC of the Army's decision to no longer train General Preventive Medicine or Occupational and Environmental Medicine individually and therefore everyone has to be dually eligible which will add a year to the program length. Incoming trainees will get a year of training at WRAIR in the General Preventive Medicine Program and a year at USUHS in the Occupational and Environmental Program. The AD noted that agreements have been established to accomplish this with the approval of the GMEC to bring the WRAIR program under the Consortium sponsorship. The GMEC approved the request and the AD will present the request to the Board of Directors for their concurrence at the March 2007 meeting.

**NCC Sponsorship of Social Work Fellowship in Child and Family Practice:** The Program Director for Social Work Fellowship and Child and Family Practice, Walter Reed Army Medical Center is in the process of preparing a letter requesting that the program be aligned under the Consortium's sponsorship. Once the AD receives a formal request he will present it to the GMEC.



for approval.

**IV.B.6 Rotations on the USN Comfort:** CDR Blair, Transitional Program Director, NNMC and Medical Director of Medical Services for the USN Comfort requested advice from the National Capital Consortium regarding taking residents on board for training. This would be a one month elective rotation, for six to nine residents. After much discussion, the decision was made that those interested having their resident or fellows participate should see the AD an email for further consideration.

**IV.B.3 MOUs:** Reminder that all new proposals should identify additional funding requirements, including anticipated TDY expenses. The GME unanimously voted to approve the MOU's

**IV.B.10.c**

- Proposed Renewal agreement with the **National Science Foundation** in Arlington, Virginia. The agreement would allow physicians in the Consortium's Occupational and Environmental Medicine Residency Program to receive training at the Foundation and its sites in the Arctic and Antarctic. (COL Timothy Mallon, USA)
- Proposed agreement with the **United States Coast Guard**. This agreement would allow a physician in the Consortium's General Preventive Medicine Residency Program, to participate in training with the Coast Guard during the period from 22 January through 2 March 2007. (Col R. Dana Bradshaw, USAF)
- Proposed agreement with the **Anne Arundel County Department of Health**. The program requires special clinical training in preparation for board certification of Residents in General Preventive. Residents who will be trained under this agreement must either be physicians on active duty in the U.S, civilian employees of the U.S. government, or Canadian military medical personnel assigned to the USUHS in accordance the North Atlantic Treaty Organization, Status of Forces Agreement. (Col R. Dana Bradshaw, USAF)
- Proposed agreement with the **George Washington University**. The program requires special clinical training in preparation for board certification of Residents as Dermatologists. (LTC Robert W. Stewart, USA)
- Proposed agreement with **NOVA Southeastern University's College of Osteopathic Medicine**. This agreement would allow one of the Consortium's residents to participate in a time no cost rotation. (CDR Jeffrey A. Blair, USN)
- The proposed is a blanket agreement with the **U.S. Army Medical Research and Materiel Command (USAMRMC)**.
- The proposed is a blanket agreement with the **Navy Medical Research Center**, Silver Springs, MD. The program requires special clinical training in preparation for board certification of Residents and Fellows in their specialty. (Dr. Howard E. Fauver)

The Committee voted unanimously to approve the MOUs.

#### **INFORMATION ITEMS:**

- The Faculty Development Course will run from **22 - 26 Jan 07**. The point-of-contact is Ms Demmings, 295-3445 or [ddemmings@usuhs.mil](mailto:ddemmings@usuhs.mil).

- **Next Internal Review Subcommittee Meeting** will be held as a virtual meeting.
- **The next GMEC Meeting will be held on 3 January 2007, 1500 hours, Board of Regents Room, Bldg. D3001, USUHS**
- **Next Executive Committee Meeting** is scheduled for 24 January 2007, 1300 hours, A2074, USUHS.
- **Next Board of Director's Meeting** is scheduled for 9 March 2007, 1300 hours, Board of Regents Room, USUHS.
- **Transportation on the Day of the Site Visit:** If anyone is interested in riding the van from WRAMC to USUHS on the day of 8 January 07, please contact Ms Reaves, lreaves@usuhs.mil. The van will pick-up from WRAMC starting at 0930 hours.
- **New Common Program Requirements and Institutional Requirements** have been posted to the ACGME website for comment.
- **Dr Leach of the ACGME** has informed the Executive Committee of the ACGME that he will be stepping down in September of next year. Formal notification has not been released.
- **COL Bryan Martin, MC, USA,** Program Director for the NCC Allergy Program received the Lewis Aspey Mologne Award.
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#### **ITEMS FROM THE FLOOR:**

#### **IV.B.6**

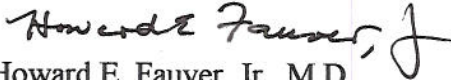
- **MAJ Klote:** The Core Competency Committee will meet on 3 January 2007, Board of Regents Room, 1400 hours. A list of the goals of the committee is attached to the original copy of these minutes. If anyone is interested in the joining they committee, they are asked to contact MAJ Klote.
- **MAJ Klote:** A MAS CAL will take place at both Army and Navy tomorrow.
- **LTC Hwang:** The GI program may receive an extra trainee in addition to the previously allotted number. He will present his request to the GMEC prior to submitting it to the RRC.

#### **IV.B.6**

- **CDR McGuigan:** Dr.. Denton is running the Stanford course at NNMC beginning on Tuesday afternoons starting at the end of January 2007.
- **CDR McGuigan:** If anyone requires assistance with writing Navy Fit Rep reports they are asked to contact her for assistance.
- **COL Nace:** Is looking into the matter of getting additional funding from the Army for simulation training.

The meeting adjourned at 1600 hours.

No Closed Session followed.

  
Howard E. Fauver, Jr., M.D.  
Administrative Director

*Note: Reference in the left margin represents functional area of responsibility of the Graduate Medical Education Committee. Attached to these minutes are definitions of the eleven areas.*